

ARRIVAL AND DEPARTURE GUIDE

For WorldSkills Kazan 2019
Participants and Guests



DEAR PARTICIPANTS AND GUESTS,

Welcome to Kazan, the host city of WorldSkills Kazan 2019!

Ensuring an effective, reliable, and safe transportation service for participants and guests is a priority for the Competition Organizer.

We have done our best to make your stay in Kazan unforgettable and as comfortable as possible. We hope that you will remember the friendliness, hospitality, and competence of all our helpful staff after your stay and that you will leave with great memories.

We wish you success and hope you enjoy your time in Kazan.

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GENERAL INFORMATION

WorldSkills Kazan 2019 will be held from 22 to 27 August 2019. The overall operational period of the Competition starts on 8 August and lasts until 1 September 2019.

The Competition Organizer will arrange the welcoming and departure services for Competition participants and guests around the clock, according to the schedule of arrivals and departures, within the period from 13 August to 1 September 2019.

The official points of arrival and departure for the WorldSkills Kazan 2019 participants are:

- Kazan International Airport;
- Kazan-1 Railway Station;
- Kazan-2 Railway Station.

The transit airports where the Competition participants will also be offered hospitality services are:

- Sheremetyevo international airport; Moscow
- Domodedovo international airport; Moscow
- Vnukovo international airport; Moscow

In order to facilitate the arrival and departure procedures, and to provide transfers from the airport or railway stations to the places of accommodation, WorldSkills Kazan 2019 information desks will operate in each of the above-mentioned points of arrival and departure. These WorldSkills Kazan 2019 information desks will operate for the entire period (24 hours per day, 7 days per week) within the period from 13 August to 1 September 2019, according to the schedule of arrivals and departures.

Please note: In the case where participant fail to provide correct and/or complete information regarding their arrival and departure in due time via the WorldSkills Kazan 2019 Accreditation System, the Competition Organizer cannot guarantee the provision of arrival and departure services at either the arrival and departure points and/or the transit airports.

The Competition Organizer does not organize transfers between the different airports of Moscow and strongly recommends booking flights to Kazan from the same airport in Moscow to which participants arrive.

1 OFFICIAL ARRIVAL AND DEPARTURE POINTS

1.1 KAZAN INTERNATIONAL AIRPORT



420017, Kazan, International airport

Phone: +7 843 267 87 92 +7 843 267 88 82

Web: www.kazan.aero

Kazan International Airport is the main air gate of the capital of Tatarstan. It is located 26 km to the southeast of the city. The airport has three terminals for domestic and international flights: Terminal 1A, Terminal 1, and Terminal 2 (VIP and business class). Terminal 1A and Terminal 1 are connected by a walkway to the railway Terminal. Kazan International Airport is connected to the Kazan Expo International Exhibition Centre (IEC) – which is the Competition venue for WorldSkills Kazan 2019 – by a covered walkway.

Over 50 airlines fly to the Kazan International Airport, including Aeroflot, S7, Utair, Rossiya, Nordavia, Nordwind, Pobeda, Yamal, Red Wings, Rusline, Turkish Airlines, Fly Dubai, Finnair, Czech Airlines, Air Baltic, Azerbaijan Airlines, Air Astana, Georgian Airlines, Ellinair, Atlasjet, Saratov Airlines, Azimuth, and others.

Today, Kazan International Airport has significantly expanded the geography of international flights. There are now direct flights to 38 international destinations, such as Astana, Baku, Bishkek, Bologna, Dubai, Minsk, Prague, Riga, Istanbul, Tashkent, Teheran, Frankfurt, Haikou (China), Helsinki, and many more.

Up to 18 flights depart daily from the Kazan International Airport to Moscow to Sheremetyevo, Domodedovo, and Vnukovo airports. These large hubs allow passengers to fly to approximately 100 cities of the world with a waiting time of under three hours.

1.2 RAILWAY STATION KAZAN 1



1a, Privokzalnaya Ploschad, Kazan, 420000

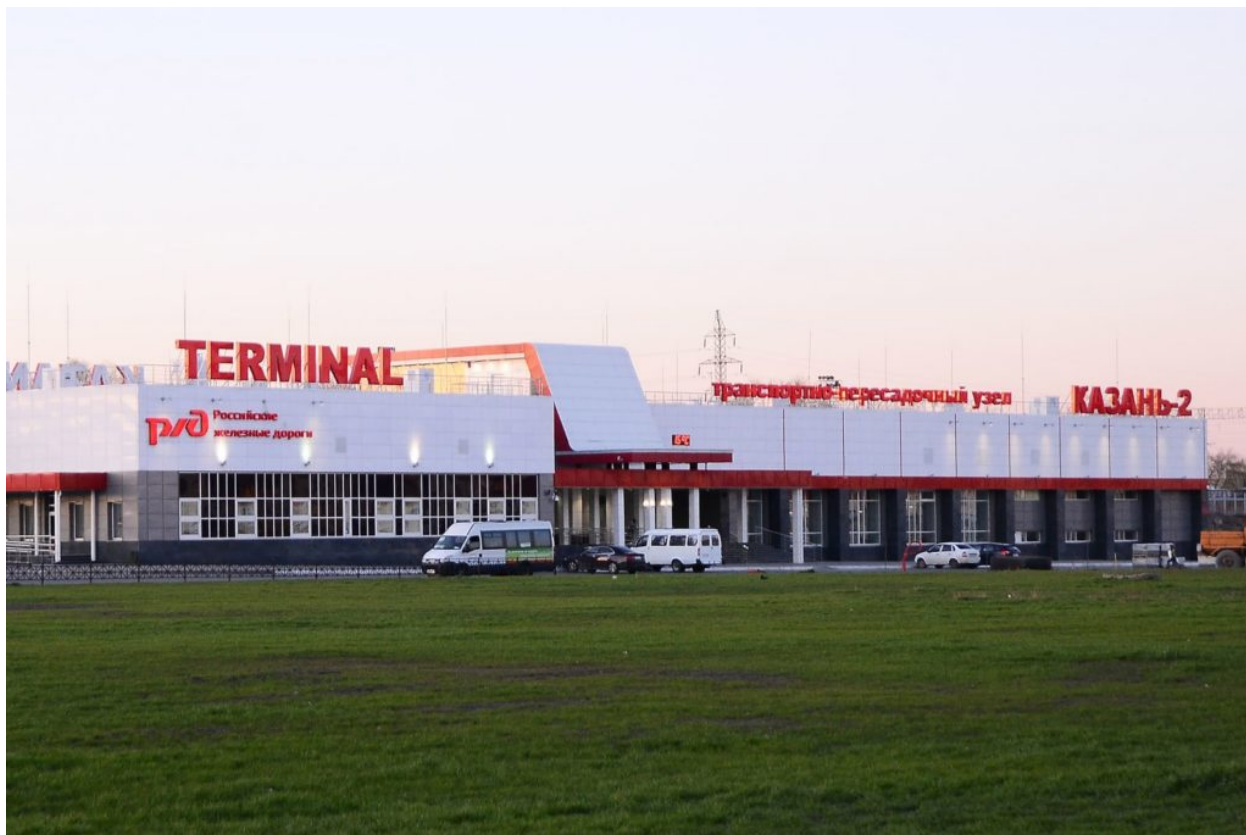
Phone: +7(843) 294-04-00, 8-800-775-00-00

Web: www.rzd.ru

Kazan-1 Railway Station complex (Kazan Passazhirskaya station) is located on Privokzalnaya square in the central part of Kazan, and includes the main building (architectural monument of 1896 and a place of interest in the city), a commuter terminal, and a service building with long-distance train ticket offices. The station annually serves around eight million passengers.

Kazan-1 Railway Station is used by passengers travelling between Moscow and Kazan. The journey time is 12–14 hours. The railway station serves several railway lines radiating out of Kazan: a northbound line (towards St. Petersburg), eastbound (towards Siberia), southbound (to Ulyanovsk, Samara, and Volgograd) and westbound routes (to Moscow and Nizhny Novgorod)

1.3 RAILWAY STATION KAZAN 2



1/1, Vorovskogo st., Kazan

Phone: +7 800 775 00 00

Web: www.rzd.ru

Kazan-2 Railway Station (Vosstanie Station) is a station complex of the Gorkovskaya railway in the northern part of the capital of Tatarstan, and a stop station of Kazan electric trains. It is located on the northern urban railway.

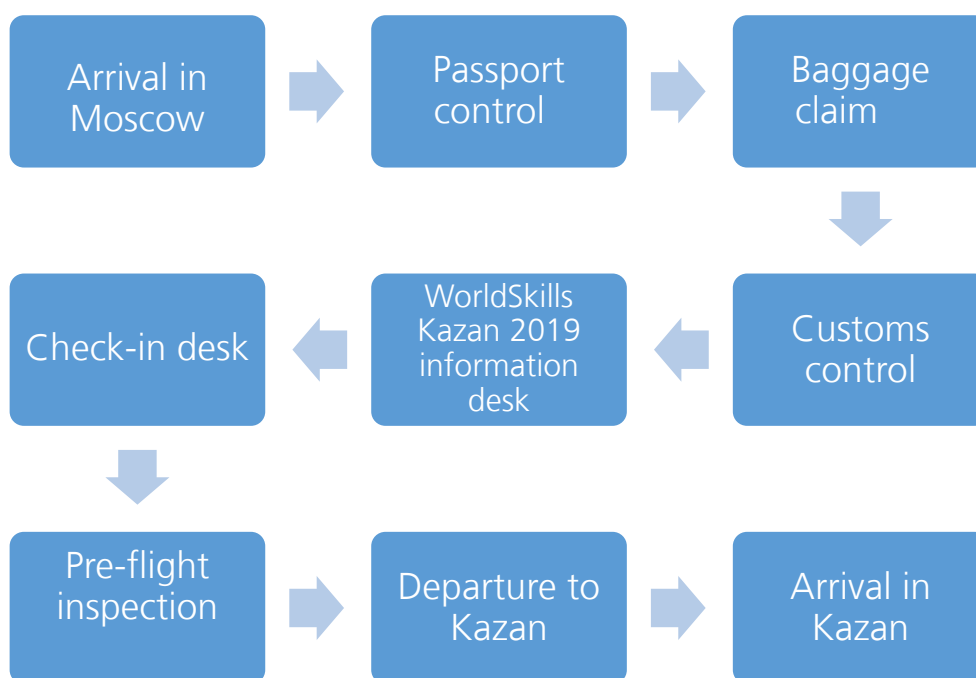
The station has a passenger terminal with four tracks and three platforms, a combined bus station for commuter and intercity buses; it is also equipped with underground tunnel-outs to the passenger platforms and the Severniy Vokzal subway station.

Detailed information on the train schedule can be found on the official Russian Railways website (www.rzd.ru).

2 ARRIVAL

2.1 ARRIVAL VIA THE MOSCOW TRANSIT AIRPORTS

The process for international arrivals for accredited WorldSkills Competition 2019 participants via each of the three transit airports of Moscow is carried out as follows:



The Competition Organizer provides arrival and departure services for accredited participants at:

- Sheremetyevo International Airport: Terminals D, E, F, and B;
- Domodedovo International Airport terminal: Sector B (1st floor),
- Vnukovo International Airport: Arrival floor of the Terminal A.

IMPORTANT NOTE: It is essential that all participants and guests confirm, at the time of check-in at their departing airport, whether their bags require collection and customs clearance at the transit airport in Moscow, or whether their bags will be checked all the way through to Kazan. The Competition Organizer (and in many cases travel insurers) does not accept any responsibility for lost luggage claims resulting from failure to collect and re-check bags on arrival into the Russian Federation; this is the responsibility of the individual. If delegates are in doubt as to whether to collect their bags, we recommend that you check your baggage receipts, and also check for your bags at the baggage carousel at your transit airport in Moscow.

2.1.1 SHEREMETYEVO INTERNATIONAL AIRPORT

At Sheremetyevo International Airport, international flights may arrive at Terminals D, E or F, while domestic flights to Kazan depart from Terminal B. The following information describes the arrivals process and sets out how to proceed from arrival through to Terminal B for departure for Kazan.

Arrival by international flight at Sheremetyevo Terminal D, departure by domestic flight from Sheremetyevo Terminal B.

After exiting the jet bridge, proceed to the arrivals hall and go through passport control. If your baggage has been checked to Moscow only, you should collect your baggage. Then follow the "domestic flights transfer" signs, go to the arrivals transfer area.

After passing through customs control, you should check in for your connecting flight (if you have not received a boarding pass for the connecting flight at the point of departure) and check in your baggage (if it was not checked directly through to Kazan) at the check-in desks.

Then go to the 3rd floor and follow the signs to the underground train that connects the northern and southern airport terminals. Go to Terminal B. Once in terminal B, go the 3rd floor, then go through pre-flight inspection and proceed to your boarding gate.

Arrival by international flight at Sheremetyevo-E and Sheremetyevo-F terminal, departure by domestic flight from Sheremetyevo-B.

After exiting the jet bridge, walk along the arrivals hall (Terminal F) or go down one floor (Terminal E), go downstairs, and go through passport control. If your baggage has been checked to Moscow only, you should collect your baggage then take the escalator or lift up to the second floor (departure hall), in the left wing of which there is a walkway that connects Terminal F with Terminals E and D, as well as with an underground tunnel to terminal B. It takes no more than 15-20 minutes to cover this distance at a leisurely pace.

You should check in for your connecting flight (if you have not received a boarding pass for the connecting flight at the point of departure) at the check-in desks in terminal B. To re-check your collected baggage (if you have a boarding pass or you used self-service check-in), please proceed to the baggage drop-off desks. Then go through pre-flight inspection and proceed to your boarding gate.

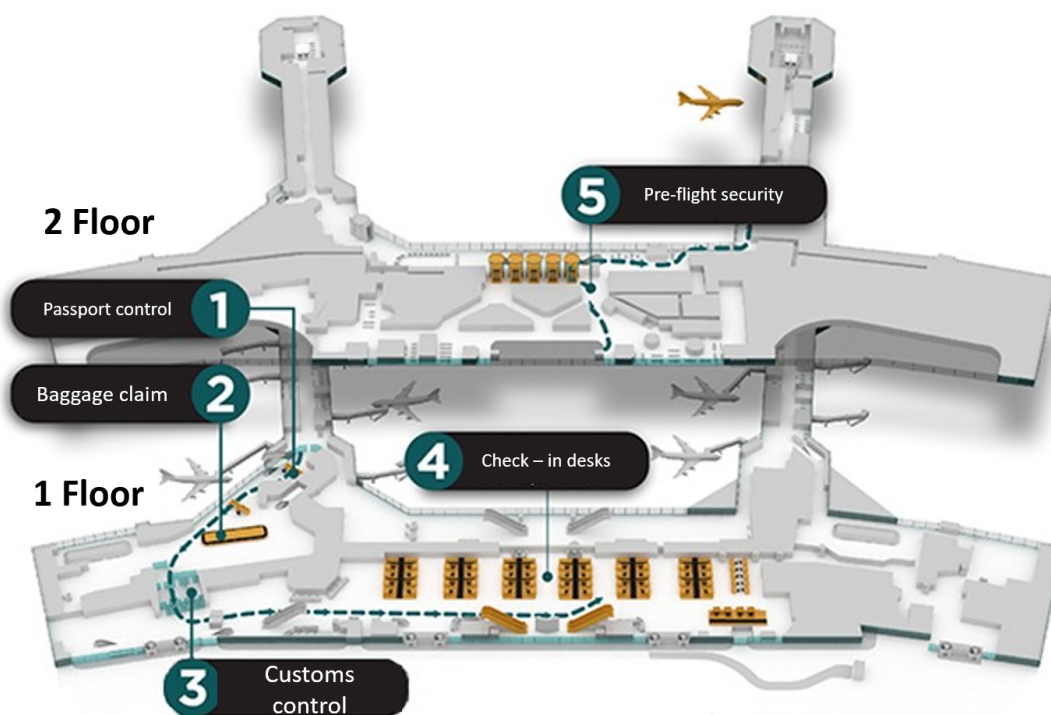
At Sheremetyevo International Airport, WorldSkills Kazan 2019 staff will assist and accompany you to an inter-terminal walkway (mover) connecting the northern and southern complexes. You will also find WorldSkills Kazan 2019 staff at Terminal B near the federal flight check-in desks, baggage drop-off desks, as well as in the pre-flight security area.

2.1.2 MOSCOW DOMODEDOVO AIRPORT

Arrival by international flight, departure by domestic flight.

Upon arrival at Moscow Domodedovo Airport by an international flight, follow the signs to passport control (do not enter the yellow signs saying "Transfer/Transit") Proceed to passport control where your passport and visa will be checked and stamped. Collect your baggage in the baggage claim area (area 2) and go through customs control (area 3). Go to the common hall of the airport and check in for the next flight in one of the check-in sections (area 4) indicated on the information board.

Go to the domestic/international departures hall (area 5), to the boarding gate indicated on your boarding pass, and on the departures information boards.



PASSPORT CONTROL

At the above-mentioned Moscow transit airports (Sheremetyevo, Domodedovo, Vnukovo), WorldSkills Kazan 2019 Competition Organizer staff will meet you with welcoming signs in the passport control area.

Special passport control booths labeled with WorldSkills Kazan 2019 logos will be installed for the WorldSkills Kazan 2019 participants at each of the Moscow transit airports.

At the passport control booth, you should present:

- Your passport, with at least six months validity prior to expiry;
- Accreditation Certificate (or Russian visa within your passport, if this was issued instead of an Accreditation Certificate);

A migration card will be printed that has two parts: Part A and Part B. At Sheremetyevo (terminal D), Domodedovo, Vnukovo, and Kazan (terminal 1A) airports migration cards are created automatically at the passport control booth, by the border service Officer, and printed for each foreign citizen.

When passing through the state border checkpoint, Part A of the migration card stays with the border service officers and Part B is returned to the foreign citizen. On the reverse side of Part B of the migration card, the border checkpoint officer must put a stamp confirming entry into the Russian Federation.

Note! Please check the presence and validity of your documents before arrival in the Russian Federation!

Note! Please keep your migration card until the departure from the Russian Federation!

BAGGAGE CLAIM AREA

WorldSkills Kazan 2019 Competition Organizer staff will meet you in the Baggage Claim Area, located right after the Passport Control. The Competition Organizer staff will render assistance with oversized baggage and strollers that can be claimed in a dedicated sector of the baggage claim area.

The baggage of all WorldSkills Kazan 2019 participants should be marked with a special baggage tag, which will be distributed in advance by the Competition Organizer.

Baggage tags will allow for top-priority unloading of baggage at the Moscow airports and Kazan International Airport, as well as for baggage tracking.



BAGGAGE CARRIAGE RULES FOR TRANSIT PASSENGERS

Sheremetyevo international airport

On flights operated by Aeroflot Russian Airlines departing from any of the following locations, it is possible to check your baggage through to Kazan (provided your baggage does not contain goods that are subject to a written customs declaration):

Europe: Alicante, Amsterdam, Athens, Barcelona, Belgrade, Berlin, Budapest, Bucharest, Bologna, Brussels, Copenhagen, Dresden, Düsseldorf, Frankfurt, Geneva, Hamburg, Hanover, Helsinki, Heraklion, Larnaca, Lisbon, London, Lyon, Madrid, Malaga, Milan, Munich, Naples, Nice, Oslo, Paris, Prague, Riga, Rome, Sofia, Stockholm, Split, Stuttgart, Tallinn, Tenerife, Thessaloniki, Tivat, Valencia, Venice, Verona, Vienna, Vilnius, Warsaw, Zagreb, Zurich.

Asia/Middle East: Antalya, Hong Kong, Tel Aviv, and Tokyo.

USA: Los Angeles, Miami, New York, Washington DC.

Near-abroad Countries: Astana, Almaty, Aktau, Atyrau, Aktobe, Bishkek, Yerevan, Karaganda, Kostanay, Kyzylorda, Minsk, Shymkent.

In all other cases, you should claim your baggage at Sheremetyevo Airport and go through customs control. You will then need to re-check your baggage to Kazan at the check-in counters in the Sheremetyevo departures hall.

Moscow Domodedovo Airport

On international flights operated by S7 – Siberia Airlines arriving at Moscow Domodedovo Airport transfer baggage can be registered to the final destination (Kazan).

When arriving at Moscow Domodedovo Airport by an international flight of foreign airlines, luggage **must** be collected and then rechecked in before boarding the next domestic flight.

Vnukovo International Airport

When arriving at Vnukovo International Airport by international flights of Russian airlines (UTair and Pobeda), transfer baggage is overloaded and can be registered to the final destination (Kazan).

When arriving at Vnukovo International Airport by an international flight of foreign airlines, luggage must be collected and then rechecked in before boarding the next domestic flight.

If your baggage is lost or damaged, please inform the WorldSkills Kazan 2019 Competition Organizer staff before leaving the airport. The WorldSkills Kazan 2019 team will help you complete a baggage tracking application, and if necessary, will liaise with the baggage tracking service of the airport or airline.

If your baggage is lost, you will also need to fill in a passenger customs declaration and power of attorney while going through customs control. The staff and volunteers of the Competition Organizer will help you to fill in these documents.

CUSTOMS CONTROL

Special Customs Control channels for WorldSkills Kazan 2019 participants will be established at the Moscow transit airports. In the Customs Control zone you will be met by the Competition Organizer staff ready to assist if necessary.

Custom regulations

- a maximum of three litres of alcohol (including beer) may be imported without restrictions. Beyond this quantity, no more than two litres of alcohol may be imported, and this surplus amount will be subject to customs duties and require a customs declaration to be completed;
- a maximum of 200 cigarettes, or 50 cigars, or 250 grams of tobacco may be imported.
- no more than five kg of animal origin products in their factory packaging may be imported;
- foreign currency (in cash or on a plastic card) in any amount may be imported, however if the amount of cash exceeds the equivalent of 10,000 US dollars, it must be declared.

The following goods can only be imported with approval documents:

- weapons and cartridges (non-military);
- drugs and psych pharmaceuticals;
- items of cultural value;
- high-frequency devices;
- hardware with encryption (encoding) functions.

For more information on rules and regulations, please refer to:

Guidelines for individuals crossing the customs border of the Eurasian economic union at https://worldskills2019.com/application/files/4415/5981/1390/WSK2019_Guidelines_for_the_Individuals.pdf

A complete list of the goods, which are either prohibited or to which the restrictions for their import or export are applied, along with the names and addresses of the control authorities granting special permits, may be found on the official website of the Federal Customs Service <http://eng.customs.ru> **“For individuals” section.**

After the Customs Control zone, the Competition Organizer staff members will accompany you to the WorldSkills Kazan 2019 information desks located in the main halls of the airport’s terminal. The Competition Organizer staff at information desks will be ready to provide additional support if required.

In the case of previously unpaid excess baggage, the participant shall pay the required amount at the airport counter. The Competition Organizer does not pay for the excess weight of the participant’s baggage.

2.2 ARRIVAL AT THE KAZAN INTERNATIONAL AIRPORT

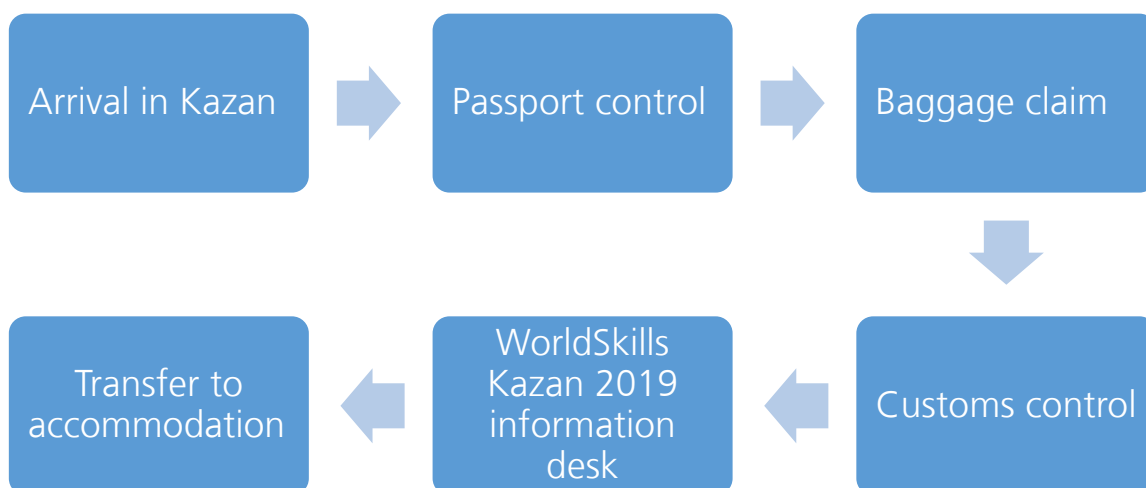
2.2.1 DOMESTIC FLIGHT

Participants on flights arriving in Kazan from a domestic airport within Russia will not pass through passport control again.



2.2.2 INTERNATIONAL FLIGHT

Participants on flights arriving in Kazan direct from other countries will process through passport control in Kazan.



At the Kazan International Airport, the WorldSkills Kazan 2019 staff and volunteers will have welcoming signs will meet you in the passport control area.

PASSPORT CONTROL

Special passport control booths labeled with WorldSkills Kazan 2019 logos will be installed for the WorldSkills Kazan 2019 participants at Kazan international airport.

At the passport control, you should present:

- Your passport, with at least six months validity prior to expiry;
- Accreditation Certificate (or Russian visa within your passport, if this was issued instead of an Accreditation Certificate);

A migration card will be printed that has two parts: Part A and Part B. At Kazan airport migration cards are created automatically at the passport control booth, by the border service Officer, and printed for each foreign citizen.

When passing through the state border checkpoint, Part A of the migration card stays with the border service officers and Part B is returned to the foreign citizen. On the reverse side of Part B of the migration card, the border checkpoint officer must put a stamp confirming entry into the Russian Federation.

Note! Please check the presence and validity of your documents before arrival in the Russian Federation!

Note! Please keep your migration card until departure from the Russian Federation!

BAGGAGE CLAIM AREA

WorldSkills Kazan 2019 staff will meet you in the baggage claim area (located right after the passport control for international flights). The Competition Organizer staff and volunteers will render assistance with oversized baggage that can be claimed in a dedicated sector of the baggage claim area.

If your baggage is lost or damaged, please contact the Competition Organizer staff or volunteers, who will help you to fill in a baggage tracking application, and if necessary, will contact the baggage tracking service of the airport or airline. Cases of loss of or damage to the baggage, as well as of contacting the airport or airline, will be registered in the Competition Organizer database for further initiation of tracking and delivery.

CUSTOMS CONTROL

Special Customs Control channels for WorldSkills Kazan 2019 participants will be established at the Kazan International Airport. In the Customs Control zone WorldSkills Kazan 2019 staff ready to assist if necessary will meet you.

Custom regulations

- a maximum of three litres of alcohol (including beer) may be imported without restrictions. Beyond this quantity, no more than two litres of alcohol may be imported, and this surplus amount will be subject to customs duties and require a customs declaration to be completed;
- a maximum of 200 cigarettes, or 50 cigars, or 250 grams of tobacco may be imported.
- no more than five kg of animal origin products in their factory packaging may be imported;
- foreign currency (in cash or on a plastic card) in any amount may be imported, however if the amount of cash exceeds the equivalent of 10,000 US dollars, it must be declared.

The following goods can only be imported with approval documents:

- weapons and cartridges (non-military);
- drugs and psych pharmaceuticals;
- items of cultural value;
- high-frequency devices;
- hardware with encryption (encoding) functions.

For more information on rules and regulations, please refer to:

Guidelines for individuals crossing the customs border of the Eurasian economic union at https://worldskills2019.com/application/files/4415/5981/1390/WSK2019_Guidelines_for_the_Individual_s.pdf

A complete list of the goods, which are either prohibited or to which the restrictions for their import or export are applied, along with the names and addresses of the control authorities granting special permits, may be found on the official website of the Federal Customs Service <http://eng.customs.ru> **“For individuals” section.**

TRANSFER TO ACCOMODATION

After the Customs Control zone (international flights) and once you have collected you baggage (domestic flights), the staff will escort you to the Competition Organizer information desks located in the central lobby of the terminal where the Competition Organizer staff checks the arrived participants according to the arrival and departure schedule and arranges the transfer to the place of accommodation. The Competition Organizer staff at information desks will be ready to provide additional support if required.

In the case of previously unpaid excess baggage, the participant shall pay the required amount at the airport counter. The Competition Organizer does not pay for the excess weight of the participant’s baggage.

2.3 ARRIVAL AT THE RAILWAY STATIONS OF KAZAN

At the Railway stations of Kazan, WorldSkills Kazan 2019 staff and volunteers will have welcoming signs and will meet you near the train carriage. Then WorldSkills Kazan 2019 staff will accompany you to the station terminal or to the transport pick-up point.

WorldSkills Kazan 2019 Information desks are located in the railway stations terminals; the friendly staff at the information desks will be ready to provide information and will arrange transfers to the place of accommodation, according to the arrivals and departures schedule.

3 DEPARTURE

WorldSkills Kazan 2019 information desks or boards will be located at the hotels of all accredited WorldSkills Kazan 2019 participants, and at the WorldSkills Village.

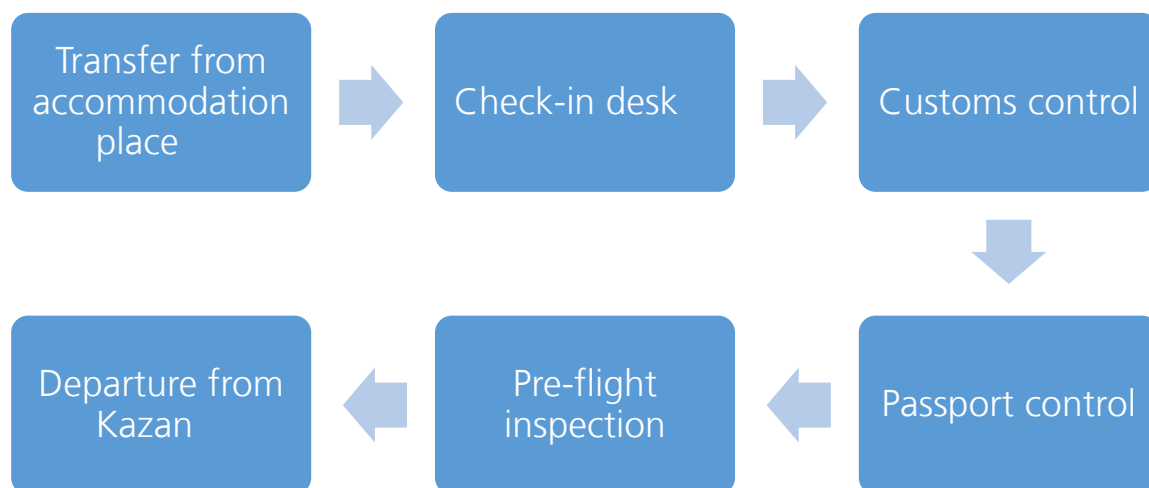
Departure schedules of the participants will be posted at the Competition Organizer information desks or on information boards. The schedules will include information on departure times and mode of transport for each participant. Check-out time and transfer departure timing varies depending on the flight type (domestic/international) and size of the departing group.

The WorldSkills Kazan 2019 participants must confirm the time and date of the departure at the Competition Organizer information desk at least 24 hours prior to departure. In case of any changes in the departure time, the WorldSkills Kazan 2019 participants must provide the relevant information to the Competition Organizer staff at the information desk or to email: AND@worldskillskazan2019.com **24 hours prior to the departure.**

If the WorldSkills Kazan 2019 participants do not provide departing flight information via the WorldSkills Kazan 2019 Accreditation system before **14 August 2019**, and also do not submit any updated information and confirm the departure details at least 24 hours prior to their departure from Kazan, the Competition Organizer can not guarantee the timely transfer of the participant to the departure points, nor the quality of the services during the departure.

3.1 DEPARTURE FROM THE KAZAN INTERNATIONAL AIRPORT

3.1.1 INTERNATIONAL FLIGHT



CHECK-IN DESK

Upon arrival at the Kazan International Airport, the Competition Organizer staff and volunteers will meet you at the first line of Terminal 1A, assist in disembarking from your transfer, and accompany you to the check-in desks. There will be special check-in desks and priority services provided for the WorldSkills Kazan 2019 participants at the Kazan International Airport.

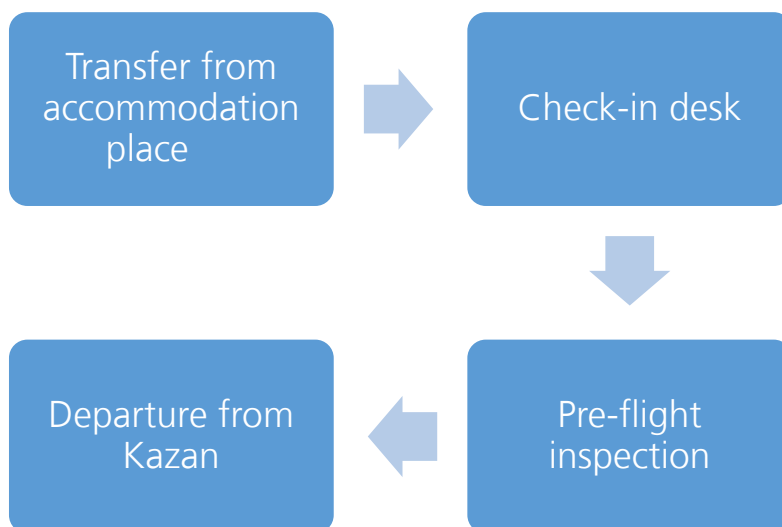
Note! In case of excess baggage weight, the participant shall pay the required excess baggage charge at the airport counter. The Competition Organizer does not pay for the excess weight of the participant’s baggage.

CUSTOMS AND PASSPORT CONTROL

After check-in and receipt of the boarding pass, you proceed to the customs and passport control zone. Special customs and passport control channels for WorldSkills Kazan 2019 participants will be established at Kazan International Airport. The Competition Organizer staff and volunteers will provide necessary assistance during the customs and border procedures.

After the passport control, you will proceed through the pre-flight security inspection, and then await departure at your designated boarding gate.

3.1.2 DOMESTIC FLIGHT



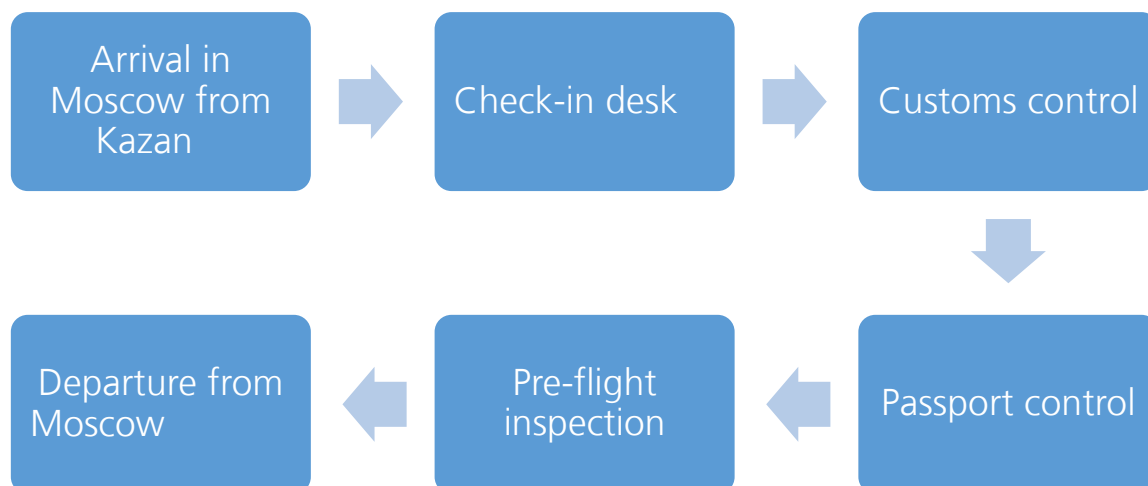
3.2 DEPARTURE FROM THE KAZAN RAILWAY STATIONS

The WorldSkills Kazan 2019 participants shall come to the Competition Organizer information desk at their places of accommodation at the time indicated in the departure schedule. The Competition Organizer staff accompany the participants to the vehicle. The participants will then be transferred to the railway station.

Vehicles for the participants and guests departing from Kazan by train are provided 1 hour before the train departure.

Upon arrival at the railway stations, the Competition Organizer staff and volunteers will assist in disembarking and unloading luggage and accompany the participants to the train carriage.

3.3 DEPARTURE VIA MOSCOW TRANSIT AIRPORTS



WorldSkills Kazan 2019 staff will meet you in the baggage claim areas of Moscow transit airports. The Competition Organizer staff accompany the participants to check-in; there will be special check-in desks and priority services provided for the WorldSkills Kazan 2019 participants at all three of the Moscow transit airports.

In case of excess weight of the baggage, the participant shall pay the required amount at the airport counter. The Competition Organizer does not pay for the excess weight of the participant's baggage.

CUSTOMS AND PASSPORT CONTROL

After check-in and receipt of the boarding pass, you proceed to the Customs and Passport Control zone. Special Customs and Passport Control channels for the WorldSkills Kazan 2019 participants will be established at the Moscow transit airports. WorldSkills Kazan 2019 staff and volunteers will be available to provide assistance during customs and border procedures as required.

After the passport control, you will proceed to the pre-flight security inspection, and then await departure at your designated boarding gate. Following

4 CONTACT INFORMATION AND PHONE NUMBERS

ORGANIZATION	CONTACT
The Competition Organizer	https://worldskills2019.com.com
AND	AND@worldskillskazan2019.com
Kazan International Airport	Phone: +7 (843) 267-88-07 www.kazan.aero
Lost and Found (Kazan International Airport)	Phone: +7 (843) 267-87-80
Kazan Railway Stations	Phone: 8 800 775 00 00 +7 (843) 294-04-00
Sheremetyevo International Airport	Phone: +7 (495) 578-65-65 www.svo.aero
Lost and Found (Sheremetyevo International Airport)	Phone: +7 (495) 544 33 25 (domestic flights) +7 (495) 723 82 23 (international flights)
Domodedovo international airport	Phone: +7 (495) 933-66-66 www.domodedovo.ru
Lost and Found (Domodedovo international airport)	Phone: +7 (495) 504-02-58 (domestic flights) +7 (495) 504-02-85 (international flights)
Vnukovo international airport	Phone: +7 (495) 937-55-55 www.vnukovo.ru
Lost and Found (Vnukovo international airport)	Phone: +7 (495) 436-77-60 (international flights) +7 (495) 436-28-38 (domestic flights)

Thank you for visiting Kazan, host city of the 45th WorldSkills Competition.

We hope that your visit has been enjoyable our hospitable city has left you with lasting memories

We hope to see you in Kazan again!